



Area Initiatives Project Group Terms of Reference

Purpose

The purpose of the Area Initiatives Project Group is to assess the strategy, policy and delivery of area-focussed investment – including the London 2012 Olympics – and identify opportunities to improve the benefits for ethnic minority employment rates. The group will report and provide recommendations to the Ethnic Minority Employment Task Force (EMETF).

Membership

The Project Group will consist of members of the Ethnic Minority Advisory Group and other key stakeholders. The group will be chaired by a member of the Ethnic Minority Advisory Group.

Objectives

- To advise the EMETF on the opportunities to improve the employment rate of ethnic minorities through locally devolved initiatives.
- To look at existing area initiatives, such as City Strategy, the Working Neighbourhoods Fund, the Houghton Review of Worklessness, and examine how they may be used effectively for the benefit of workless ethnic minorities.
- To look at how policy for devolving responsibility for ethnic minority employment to local areas can be translated into other initiatives.
- To help the EMETF ensure employment opportunities deriving from the 2012 Games benefit ethnic minorities and local disadvantaged people by monitoring the numbers of ethnic minorities employed on the Olympics' site, investigating the employment procedures of Olympics organisations and challenging where necessary
- To act as a consultative body to the Task Force and Olympics organisations, specifically on regeneration impacts of the Olympic Games
- To provide routine advice to the Task Force and Olympics organisations on policy/delivery issues arising from employment/skills issues arising London 2012
- To initiate and drive forward specific projects relating to London 2012 that will help the Task Force meet its Olympic objective

Responsibilities

The Group will meet quarterly or more frequently on specific projects if necessary.

Each meeting will include an item on the London 2012 Olympics.

The Chair will provide a quarterly progress update for the Task Force Newsletter, give a short report at EMAG meetings and report progress to the Chair of EMAG when requested. The Chair of EMAG will be responsible for reporting the progress of all project groups at Task Force Meetings.

The Project Group will be required to produce at least one piece of work yearly – for example, an advisory document, a review, or an investigative piece – to be presented to EMAG and to the Task Force.

Members are required to attend at least 50 percent of yearly meetings. Membership will be reviewed on an annual basis.